



LYLE SCHOOL DISTRICT

How to access Skyward Family Access

What is Skyward and why do I need it?

Skyward is the Student Data System that we use at Lyle School District. This is where we store all student information including grades, attendance, emergency information and much more.

Students and Families have access to certain information. We encourage students to use their “Student Access” often to keep on top of grades, assignments, messages from teachers, etc. Families have this access as well.

Family Access is where families can check on grades, absences and other important information regarding their students.

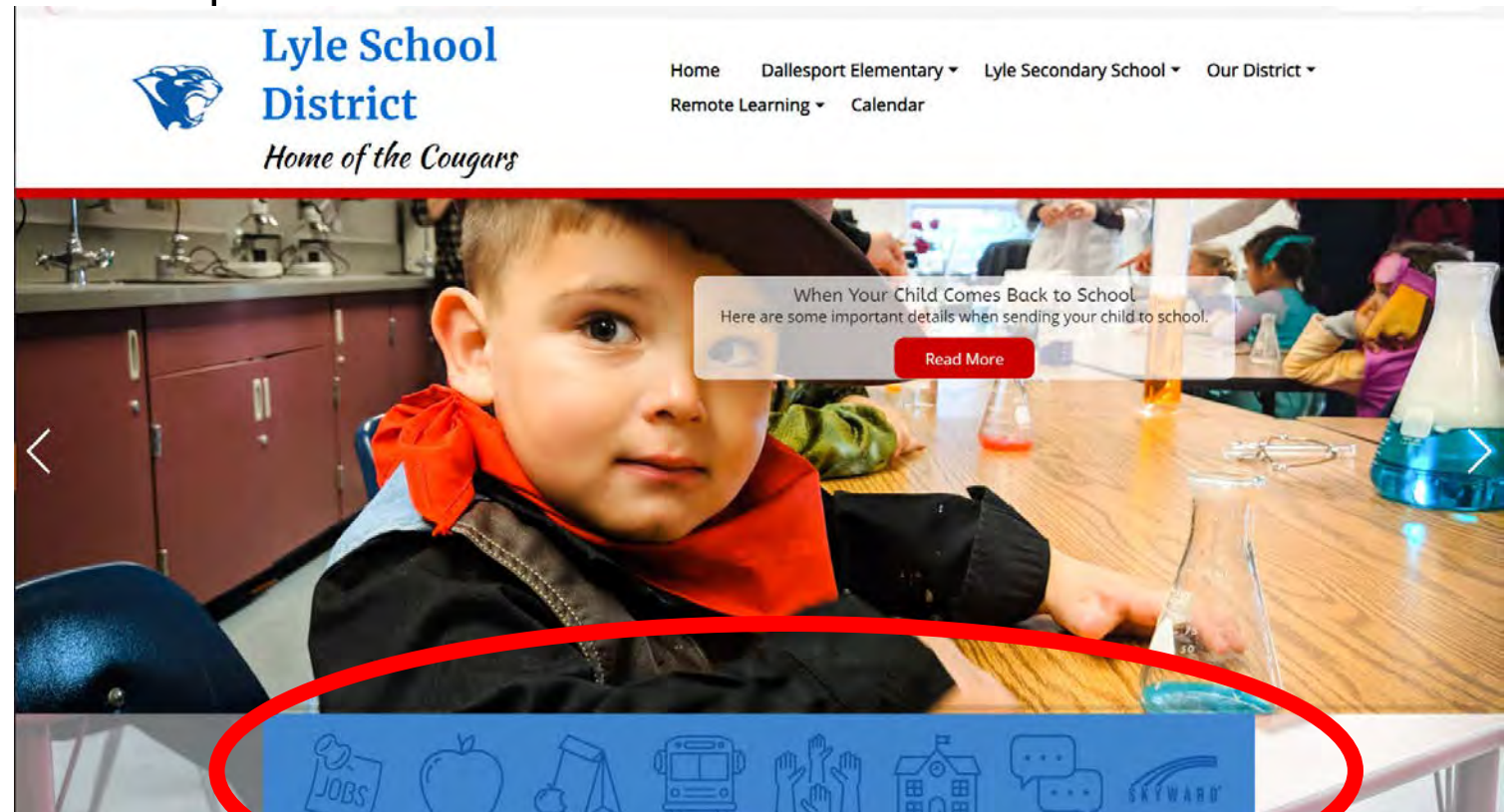
Why we need families to use Skyward

- Due to the COVID-19 Pandemic, we have changed the way we collect and distribute information.
- This year we will be updating registration and vital information online through our “Family Access” portal. No more pages upon pages of paper to fill out.

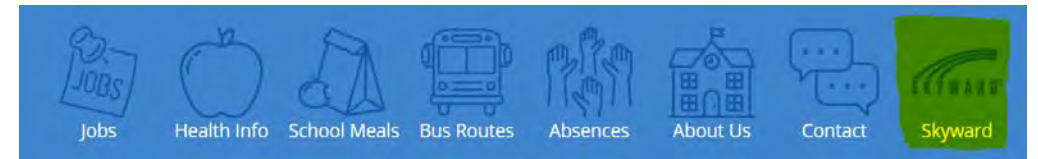
Let's Get Started

Where do
we start?

- The quickest way to find “Skyward” for Lyle School District is to use our website at www.lyleschools.org. The link is a dedicated link so googling “Skyward” won’t get you to the right place.
- Once you are on the home page, scroll about halfway down to the quick access icons



Click the
icon that
says
“Skyward”





Once you have clicked the “Skyward Icon” you will be directed to a screen that looks like:

SKYWARD®
LYLE SCHOOL DISTRICT

Login ID:

Password:

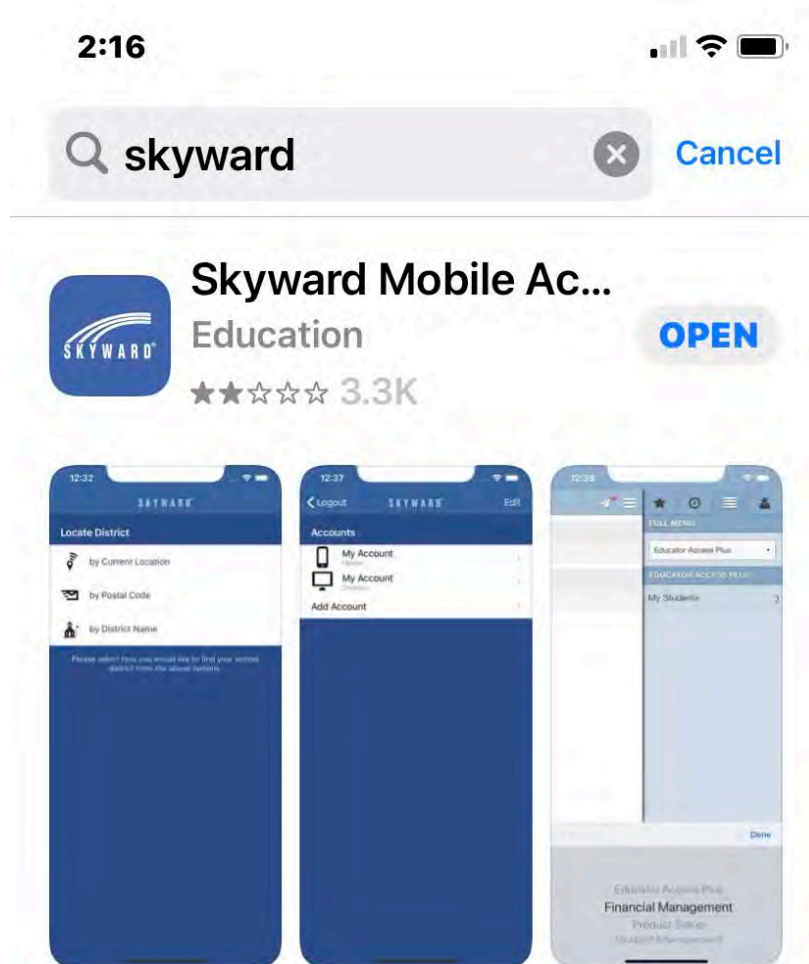
[Sign In](#)

[Forgot your Login/Password?](#)

05.20.06.00.09

Login Area: **Family/Student Access** ▼

**** Make sure that the Login Area is on “Family/Student Access”**



There is also an App for Skyward available from The App Store, Google Play and most smart phone App platforms.

Download the App and follow the prompts for our district.

Keep in mind that if you use the app, your screens will look a little different that what we have presented in the following slides

Most families will not know their login.



Skyward Family Access has been primarily used in the Secondary School until now. We have mass emailed a reset and login to the family email address we have on file for you. Be watching or looking for an email from do_not_reply@my_district.was-k-12.net. It might go to a junk or spam folder.



If you do not get an email. Please call the office at 509-365-2211 or email support@lyleschools.org and we will get you set up.

Home

Registration/Information Update

Ethnicity/Race

Gradebook

Attendance

Student Info

Food Service

Schedule

Discipline

Academic History

Health Info

Login History

Wellness Screening

Fri Oct 9, 2020

1. In the last 24 hours, have you experienced any of the following symptoms in a way not normal to you?

- Fever or chills
- Cough
- Shortness of breath or difficulty breathing
- Fatigue
- Muscle or body aches
- Headache
- New loss of taste or smell
- Sore throat
- Congestion or runny nose
- Nausea or vomiting
- Diarrhea

* ☐ Yes ☒ No

* ☐ Yes ☒ No

* ☐ Yes ☒ No

2. In the last 14 days, have you been in close contact with a suspected or confirmed case of COVID-19 or tested positive yourself? [?](#)

* ☐ Yes ☒ No

* ☐ Yes ☒ No

* ☐ Yes ☒ No

Save

Registration/Information Update is now open until 06/10/2021

Registration/Information Update at DALLESPORE ELEMENTARY for the 2020-2021 school year is now open, yet has not been completed for [REDACTED]

[Go to Registration/Information Update](#)

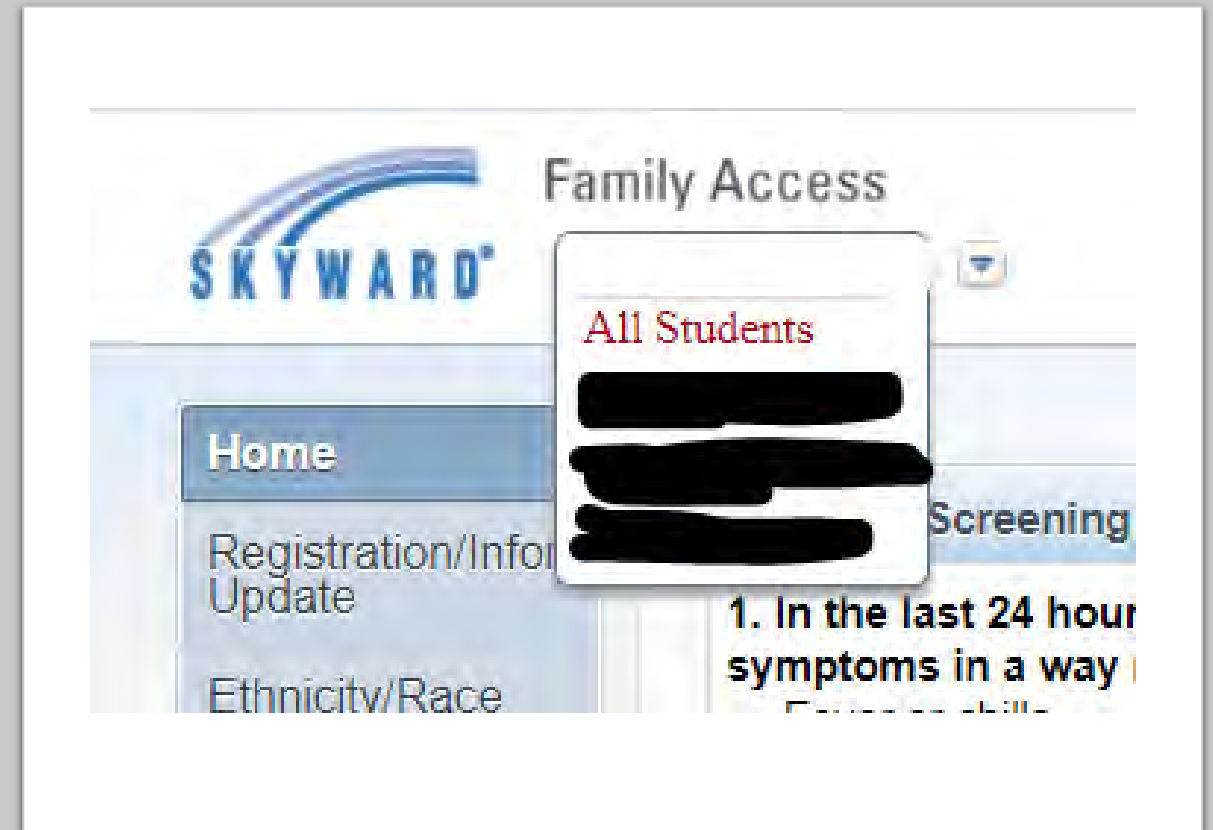
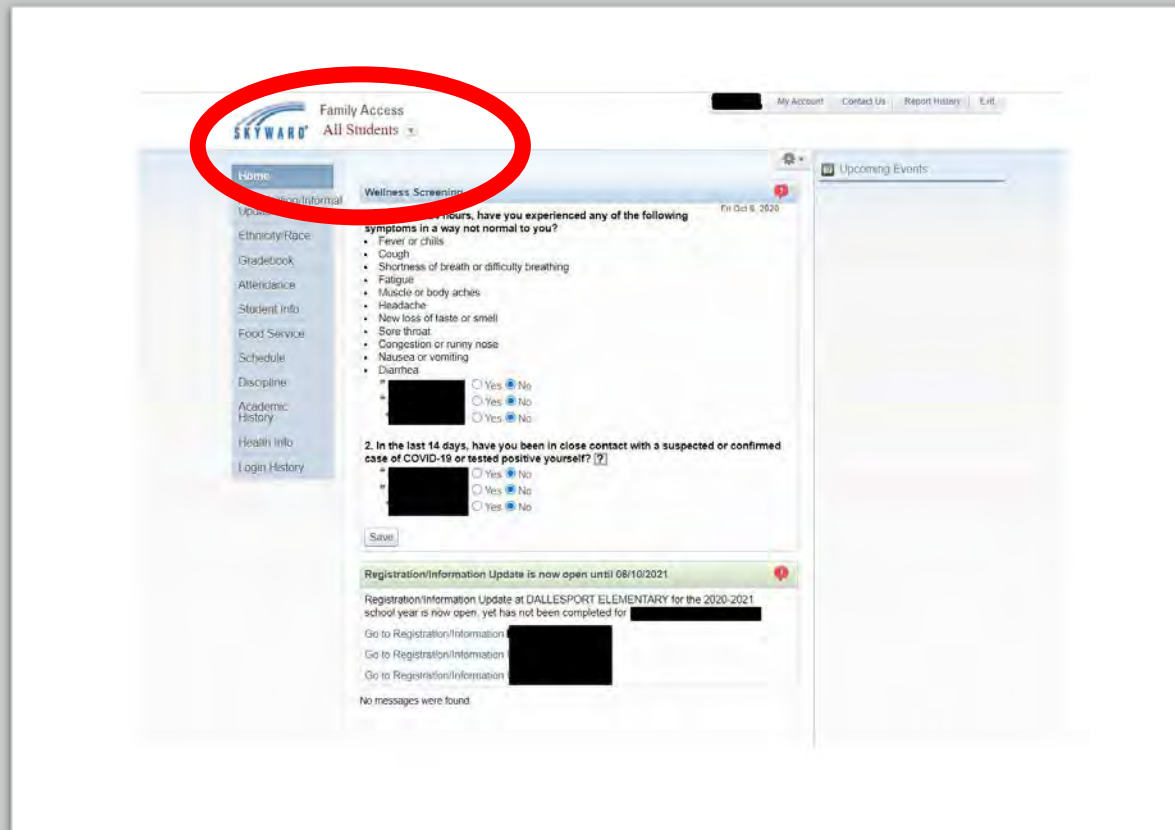
[Go to Registration/Information Update](#)

[Go to Registration/Information Update](#)

No messages were found.

Upcoming Events

Once you are logged in, your Home Screen will look like similar to this:



You will notice a few things...

- You have the option to see information about all of your student(s) that are currently enrolled with Lyle School District.
- You can also view 1 student at a time by choosing the drop-down arrow next to “All Students”

Another thing you notice is the Wellness Screening

- The Wellness Screening is something added by Skyward that we cannot remove. You do NOT need to worry about this or complete this. We Screen daily at the door before students enter the building

The screenshot shows the Skyward Family Access interface. At the top, the Skyward logo and 'Family Access' text are visible, along with a user profile icon and links for 'My Account', 'Contact Us', 'Report History', and 'Exit'. A left-hand navigation menu includes links for Home, Registration/Information Update, Ethnicity/Race, Gradebook, Attendance, Student Info, Food Service, Schedule, Discipline, Academic History, Health Info, and Login History. The 'Wellness Screening' link in this menu is circled in red. The main content area displays the 'Wellness Screening' form, dated 'Fri Oct 9, 2020'. The first question asks if the user has experienced any of the following symptoms in a way not normal to them, with a list of symptoms including fever, cough, shortness of breath, fatigue, muscle aches, headache, loss of taste or smell, sore throat, congestion, nausea, and diarrhea. Each symptom has a radio button for 'Yes' and a selected radio button for 'No'. The second question asks if the user has been in close contact with a suspected or confirmed COVID-19 case or tested positive themselves in the last 14 days, also with 'Yes' and 'No' radio buttons, where 'No' is selected. A 'Save' button is located below the questions. At the bottom, a green banner states 'Registration/Information Update is now open until 06/10/2021' and provides links to go to the registration page. A footer note says 'No messages were found.'

What we need from families:

- The Registration/Information update is **EXTREMELY IMPORTANT**. Families will now be guided to our online system to update all information regarding their students. There are forms in the registration process that we use for federal funding, accountability and to ensure the safety of our students. PLEASE fill them out for each student. Simply click on each name to be directed to their registration.

The screenshot displays the Skyward Family Access interface. On the left is a navigation menu with options: Home, Registration/Information Update, Ethnicity/Race, Gradebook, Attendance, Student Info, Food Service, Schedule, Discipline, Academic History, Health Info, and Login History. The main content area shows a 'Wellness Screening' form for a student (name redacted) dated Fri Oct 9, 2020. The form contains two questions with radio button options for 'Yes' and 'No'. Question 1 asks about symptoms in the last 24 hours, and Question 2 asks about close contact with a suspected or confirmed COVID-19 case in the last 14 days. A 'Save' button is at the bottom of the form. Below the form, a green banner with a red exclamation mark icon contains the text: 'Registration/Information Update is now open until 06/10/2021'. This banner is circled in red. Below the banner, there is a message stating that the Registration/Information Update for the 2020-2021 school year is open but not completed for the student, followed by three links to 'Go to Registration/Information Update' (the first two are partially obscured by redaction). At the bottom, it says 'No messages were found.'



Home

Registration/Information Update

Ethnicity/Race

Gradebook

Attendance

Student Info

Food Service

Schedule

Discipline

Academic History

Health Info

Login History

Registration/Information Update

██████████ DALLESPORT ELEMENTARY 2020-2021)

District Message

Thank you for taking the time to fill out the forms we need yearly. Should you have any questions, please feel free to contact jennifer.machado@lyleschools.org or call 509-365-2211

Gracias por su interes en completar y actualizar la informacion. Si necesita formularios en espanol, comuniquese con el Distrito Escolar de Lyle al 509-365-2211 y nos encargaremos de enviarselos.

District Message

1. Verify Student Information

a. Student Information

b. Family Address

c. Family Information

d. Emergency Information

e. Emergency Contacts

f. Health Information

2. Verify Military Family

3. Verify Ethnicity/Race

4. Housing Questionnaire

5. Media Release

6. Home Language Survey

7. Add a Food Service Application

8. Income Verification

9. Complete Registration/Information Update:

Next

Close and Finish Later

The screen that starts the registration process looks like this:



Registration/Information Update

[REDACTED] DALLESPORT ELEMENTARY 2020-2021)

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2. Verify Military Family

3. Verify Ethnicity/Race

4. Housing Questionnaire

5. Media Release

6. Home Language Survey

7. Add a Food Service Application

Begin with step #1 and work your way down.

When you have completed the 8 steps, please go to step 9 and complete the registration and update.

The screenshot displays the Skyward Family Access interface. At the top, the Skyward logo is on the left, and 'Family Access' is on the right. Below the logo is a navigation menu with links: Home, Registration/Information Update (highlighted), Ethnicity/Race, Gradebook, Attendance, Student Info, Food Service, Schedule, Discipline, Academic History, Health Info, and Login History. The main content area is titled 'Registration/Information Update' and shows a progress bar for 'DALLESPORT ELEMENTARY 2020-2021'. A 'District Message' box contains a thank you note and contact information for Jennifer Machado. To the right, a list of 8 steps is shown, with step 9 'Complete Registration/Information Update' highlighted in yellow. Below the list are 'Next' and 'Close and Finish Later' buttons.

Registration/Information Update

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7. Add a Food Service Application
8. Income Verification
9. Complete Registration/Information Update

[Next](#)

[Close and Finish Later](#)

- If you cannot complete the update at one time, there is an option to “Save and Finish Later”
- Please make sure that you complete the process for all of your students that are enrolled.

What Happens Next?

- Once you have completed the Registration/Information Update, it will be sent to the district for verification. Should anything need to be confirmed, someone will contact you.
- Other than directory information, which you expressly give (or deny) us permission to release, you and your child's information is treated as confidential and is only available to select personnel that have the proper security settings.



THANK YOU!

- There are a lot of cool features in Skyward. Feel free to cruise around.
 - Under the “My Account” feature, you can set up email alerts and update information.
 - You can check grades, attendance and look at discipline records from the menu on the left as well.
- If you run into any problems, please don't hesitate to contact the office either by phone, 509-365-2211 or email support@lyleschools.org. We will be happy to assist.